

# Municipality of *Bluewater*

## *E-BILLING (eSEND) ENROLMENT FORM*

*Please print clearly for all sections of the form*

Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Effective Date: \_\_\_\_\_

**Please select the following accounts that you would like emailed to you and provide the corresponding account number:**

- Accounts Receivable ID (9 digits, alphanumeric): \_\_\_\_\_
- Property Tax Roll Number (15 digits): \_\_\_\_\_
- Utility Account Number (13 Digits): \_\_\_\_\_

### *Terms and Conditions*

- Accounts selected above will be emailed to the residents email address at the time bills are processed.
- It is the responsibility of the resident to monitor their email for bills. A hard copy of the bill will not be mailed.
- Be sure to add the domain “@municipalityofbluewater.ca” to your email’s safe list to ensure that bills are sent directly to your inbox.
- Using e-billing services are subject to standard interest and penalty charges for late payment as applicable. Failure to receive a bill does not relieve the account holder from payment of interest and penalties.
- E-bills may be paid by pre-authorized payment plan, telephone or internet banking, or in person at the Municipal Office.
- Residents are responsible to complete and send in a new form if there are any changes to their contact information, account information, sale of the property, or cancellation of the e-billing.

Name (Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return the form by mail or fax at the below address; or**

**Email to [info@municipalityofbluewater.ca](mailto:info@municipalityofbluewater.ca).**