

# APPLICATION FOR REBATE OF PROPERTY TAXES

Taxation Year

- INTERIM** *An interim application may be submitted by July 31 of any year with respect to the period January 1 - June 30 of that year.*
- FINAL** *The deadline for submitting applications is February 28 of the year following the taxation year to which the application relates.*

Application # (municipal use only)

**ELIGIBILITY**

To be eligible for a rebate, a building or portion of a building must satisfy the conditions described in Category 1 or Category 2 below. Please check appropriate area to confirm eligibility for rebate.

**CATEGORY 1 - buildings that are entirely vacant**

The whole **commercial or industrial** building is eligible for a rebate because the entire building was unused for at least 90 consecutive days.

**CATEGORY 2 - buildings that are partially vacant**

A suite or unit within a commercial building is eligible for a rebate because, for at least 90 consecutive days, it was:

- unused; and
- clearly delineated or physically separated from the used portions of the building and either:
  - undergoing or in need of repairs or renovations that prevented it from being available for lease for immediate occupation, or
  - unfit for occupation.

A part of an industrial building is eligible for a rebate because, for at least 90 consecutive days, it was:

- unused; and
- clearly delineated or physically separated from the used portions of the building

**EXCLUSIONS - properties ineligible for a rebate under the program**

- property used for commercial or industrial activity on a seasonal basis;
- property leased to a tenant who is in possession of the leasehold interest throughout the period of time; or
- property included in a subclass for vacant land under subsection 8 (1) of the *Assessment Act* throughout the period of time.

\*\*\*\*\* See reverse of this page for important notes \*\*\*\*\*

**PROPERTY INFORMATION**

Municipal address (number and street) of property for which this application is being made			Roll # <small>See your notice of property assessment or your property tax bill, or contact your local municipality</small>		
City/Town/Municipality	Province	Postal Code	Acct. #		

**OWNER INFORMATION**

**REPRESENTATIVE/AGENT INFORMATION (if applicable)**

Name			Name		
Mailing Address			Mailing Address		
City/Town/Municipality	Province	Postal Code	City/Town/Municipality	Province	Postal Code
Tel (include area code)	Fax (include area code)	Tel (include area code)		Fax (include area code)	

Commercial	Industrial	Description of Vacant Area <small>(Include unit/suite number; floor number; building number - attach sketch if necessary)</small>	Size of Vacant Area <small>(enter in square feet)</small>	Period of Vacancy <small>Must be at least 90 consecutive days</small>						USE OPTIONAL	
				FROM	TO	day	month	year	day	month	year
<input type="checkbox"/>	<input type="checkbox"/>		sq.ft.								
<input type="checkbox"/>	<input type="checkbox"/>		sq.ft.								
<input type="checkbox"/>	<input type="checkbox"/>		sq.ft.								
<input type="checkbox"/>	<input type="checkbox"/>		sq.ft.								

List continued on Schedule A - Application for Rebate of Property Taxes

**PAGE 2 TOTAL**  
where applicable

**GRAND TOTAL OF REBATE**

I swear or affirm that I have read and understand the notes on the reverse of this form, and that the information I have provided on this page and in any attachments hereto in conjunction with this application are true and correct in all respects.

Sworn or affirmed before me at the .....  
 of ..... in the .....  
 of ..... this ..... day  
 of ....., 20 .....

Signature of \_\_\_\_\_  
 Owner or  Owner's Representative or  Authorized Agent of Corporation  
*If signed by an agent, written authorization of the owner must accompany the application. If the applicant is a corporation, in lieu of the foregoing, the application may be signed by an officer of the corporation and the corporation's seal shall be affixed.*

A Commissioner for taking affidavits in and for the courts in Ontario

Date

This information on this form is collected under the authority of section 364 of the Municipal Act. It will be used only for the purposes of determining eligibility for a property tax rebate and the amount of the rebate in respect of vacant commercial and industrial buildings. Questions about the collection of this information should be directed to the municipal office of the Corporation and protection of privacy coordinator at the municipality.