



# **BLUEWATER FIRE DEPARTMENT**

## **Auxiliary Firefighter Applicant Information**

Revised September 13, 2019

The general public recognizes firefighters as one of the most trusted individuals of all professions. The Bluewater Fire Department is seeking individuals with a variety of skills that are community oriented, have sufficient time available to attend emergencies, meetings, practices, and public education events

The Bluewater Fire Department is accepting applications for its Auxiliary Firefighter Program. The program allows for up to two Auxiliary members to be at each station (Bayfield, Brucefield, Hensall, & Zurich) for a total of 8 on the Department. The Department will retain a list of applicants for two years. The Auxiliary members will train with the fire personnel and after reaching a pre-determined level, and when approved by the Fire Chief and Station Chief, will be allowed to attend emergency calls and assist in tasks that are considered non-life threatening.

Being an Auxiliary or Volunteer Firefighter does require a time commitment which may impact on your family life. Applicants are encouraged to discuss this matter with their families and employers prior to submitting an application.

As positions become available on the Department, Auxiliary members may be promoted to Probationary Volunteer Firefighters based on their knowledge, skill, availability and participation.

Applicants need to reside within a reasonable distance to the respective Fire Station. Industry standard identifies 10 firefighters on scene in 10 minutes. This should be your guide as to what "reasonable" means.

Please review the following position description. Attached is the required position application and can be submitted to the Municipal Office or the Station Chief.

Auxiliary members of the Department will receive remuneration for attending scheduled training and for IFSTA chapters completed, only. Once becoming a Volunteer firefighter, there is a nominal amount paid annually based on the member's attendance for calls, training and fire department meetings.

The purpose of the recruitment process is to develop a list of eligible Auxiliary firefighters who may be called to active duty as openings come available. Applicants need to also understand that there is risk involved in being on the Fire Department. Members are required to work in dangerous and stressful conditions. This program will give individuals the opportunity to understand and experience the work associated with being a fire fighter. It also gives the Bluewater fire fighters the chance to watch individuals grow to the needs of the Department.

Being an Auxiliary Fire Fighter does not guarantee that an individual will be offered a position as a fire fighter with the municipality. Applicants will be put on a reserve list for 2 years and reviewed regularly.

Good luck and Thank You for considering a position to better your Community and yourself.

A handwritten signature in cursive script that reads "David Renner".

David Renner

Bluewater Fire Chief



## Bluewater Fire Department Position Description AUXILIARY FIRE FIGHTER

### GENERAL STATEMENT OF DUTIES:

Auxiliary Fire Fighters are to report to the most Senior Officer of their station. Individuals are expected to participate in 80% of the regular training sessions and to perform non-life threatening duties at emergencies when summoned by the Officer in charge.

### EXAMPLES OF WORK:

- attends regular training sessions to practice existing procedures and to learn and practice new firefighting and rescue methods
- cleans and maintains areas of the fire station used by the members as scheduled
- assists with the fire prevention program
- other duties as assigned by Station Chief

### AS APPROVED BY CHIEF AND/OR STATION CHIEF:

- responds to fire, rescue, hazardous materials emergencies and other emergencies assigned to his/her station when required, but does not work in any hazardous situations
- lays and connects hose lines, nozzles and other related appliances, turns water on and off
- holds fire hose and directs fire streams
- operates a pressure pump as assigned
- carries, puts up and climbs ladders
- operates rescue equipment
- performs salvage work at fire and emergency scenes using salvage covers, vacuums, mops, squeegees, etc. when required
- assists in cleaning firefighting equipment upon return to the station after an emergency call or a practice

## **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

Mental alertness, mechanical aptitude, ability to get along well with others, willingness to perform tasks assigned, reliable and dependable, good physical condition and successfully passed the Bluewater Fire Department's position related performance testing if required

## **REQUIREMENTS:**

- Each Auxiliary must participate in at least 80% of the required annual training
- must pass a medical to be provided to the Municipality at participants expense
- must be a minimum of 18 years of age
- must submit vulnerable sector background check to the Municipality
- Must hold a valid Class "D" license with "Z" endorsements or obtain such a license within one year of joining the fire department or when training is provided
- participate in the IFSTA training program
- submit Municipally required training programs (WHMIS, MOL Health and Safety Awareness Training for Workers, etc.)
- agree to all Municipal work related policies
- must live within a reasonable distance from the fire station as determined by the Fire Chief

## **HIRING POLICY**

Any person wishing to become an Auxiliary member of the Bluewater Fire Department shall fill out an application form provided by the Municipality, Municipal website, Fire Chief or Station Chief. All application forms will be received by the Fire Chief and reviewed by the Station Fire Chief and Deputy Station Chief. The Station Fire Chief and Officers will choose the successful applicant based on information contained in the application and the results of any tests or interviews required.

The names of the successful applicants along with the Station Chief's recommendation for appointment must pass final approval of the Bluewater Fire Chief.

# BLUEWATER FIRE DEPARTMENT

APPLICATION FOR AUXILIARY FIRE FIGHTER (please print)

STATION APPLYING TO:  Bayfield  Brucefield  Hensall  Zurich

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT PHONE NO.: \_\_\_\_\_

D.O.B.: \_\_\_\_\_ S.I.N.: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PERMISSION TO LEAVE WORK: Yes \_\_\_\_\_ No \_\_\_\_\_

QUALIFICATIONS: *Do you -*

Yes No

\_\_\_ \_\_\_ Spend at least 80% of normal working hours within a 5 km. of the Fire Hall?

\_\_\_ \_\_\_ Possess a DZ Driver's License?

\_\_\_ \_\_\_ Agree to obtain a DZ license within 12 months after becoming volunteer firefighter

\_\_\_ \_\_\_ Do you think you are currently physically fit to perform the tasks?

\_\_\_ \_\_\_ Able to present a Medical Certificate?

\_\_\_ \_\_\_ Suffer a fear of small or confined spaces (Claustrophobia)?

\_\_\_ \_\_\_ Suffer a fear of heights?

Additional training, qualifications or comments:

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date