

Municipality of *Bluewater*

EMPLOYMENT OPPORTUNITY PARKS ATTENDANT (CONTRACT)

The Parks Attendant is a seasonal part-time position responsible for providing general park maintenance including grass cutting, garbage pick-up, washroom cleaning, flower bed maintenance, sports field preparation and assisting with special functions.

Experience & Abilities:

- Experience in one or more of the following is an asset: small equipment operation, general maintenance, landscape maintenance equipment operation and janitorial duties.
- Ability to work in compliance with the Occupational Health and Safety Act and municipal policies, procedures, standard operating procedures and perform safe work practices.

Requirements:

- Valid "G" Class Drivers license and driving record satisfactory to the Municipality.
- A clean "Drivers Abstract" will be required at your own expense as a condition of employment.
- Police Record Check will be required.
- Current certification in Standard First Aid and CPR Level C.

This full-time contract will start May 5, 2025, and ends on August 29, 2025.

The wage range for this position is: \$18.42/hour to \$23.02/hour

Visit <http://www.municipalityofbluewater.ca/municipal-office/careers/> to view the Parks Attendant Job Description.

Please submit resumes to:

Municipality of Bluewater

14 Mill Ave.

Zurich ON, N0M 2T0

P: 519-236-4351 • F: 519-236-4329

E: pwfassistant@municipalityofbluewater.ca

Resumes will be accepted until 12:00 noon on Friday, February 14, 2025.

By submitting your personal information to the Municipality of Bluewater, you consent to the collection, use, and disclosure of that information in connection with our recruitment, hiring and/or employment processes. Information is collected solely for the purpose of job selection.

Personal information collected will be maintained in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act. Questions about this collection should be directed to the Municipal Clerk at (519) 236-4351.

Only those individuals selected for an interview will be contacted. The Municipality of Bluewater is an equal opportunity employer. Accessibility accommodation is available for all parts of the recruitment process. Applicants need to make their needs known in advance. We thank all applicants, however, only those selected for an interview will receive a response.

MUNICIPALITY OF BLUEWATER

POSITION DESCRIPTION: Parks Attendant

DEPARTMENT: Facilities

REPORTS TO: Facilities Foreman / Facilities Supervisor

POSITIONS SUPERVISED: None

PAY STATUS: \$18.42 to \$23.02 Hourly (Part Time)

Position Summary

The Parks Attendant is a seasonal part-time position responsible for providing general park maintenance including grass cutting, garbage pick-up, washroom cleaning, flower bed maintenance and sports field preparation.

Major Responsibilities:

Responsible for general maintenance, operation and inspection of parks, beaches, trails, and recreation facilities.

Grass cutting and trimming, garbage collection, trail grooming, shoreline cleaning, baseball diamond preparation including dragging and lining, and other general grounds maintenance and custodial works.

Assist with the set up and take down of special events.

Daily opening and cleaning of public washrooms throughout the Municipality.

Performs other duties as assigned by Facilities Operator, Facilities Foreman and/or Facilities Supervisor.

Promotes a safe workplace ensuring all established safety procedures are followed.

More Details:

Required to work in compliance with the Ontario Health and Safety Act and regulations and all Municipal policies and procedures.

Qualifications:

Interest in parks maintenance and sports field management is an asset.

Valid "G" Class Drivers license and driving record satisfactory to the Municipality.

A clean "Drivers Abstract" will be required at your own expense as a condition of employment.

Police Record Check will be required.

Current certification in Standard First Aid and CPR Level C.

Capacity to work both independently and in a team environment

Working knowledge of lawn maintenance equipment.

Ability to follow direction and carry out duties with little supervision.

Good time management skills, punctual and responsible.

Ability to work in a natural environment, inclement weather, and rough terrain.

Must be able to lift 45lb and exert effort to lift, push, pull or carry objects for short periods of time.

Green Patch CSA approved safety boots, 6"-8" to cover ankle must be worn in accordance with the Municipal health and safety policies.

Previous experience in landscaping/lawn maintenance or related work environment is an asset.

Working Conditions:

Required to work independently and alone from time to time.

Working conditions contain moderate risks which require planned safety precautions for limited periods of time.

Frequent interruptions requiring flexibility and priority setting.

Some exposure to poor weather conditions.

Moderate to heavy lifting, pushing, pulling at times.

Physically active position.

Approvals:

Incumbent

Date

Manager

Date